



**VOLUNTARY ACTION
MERTHYR TYDFIL
GWEITHREDU GWIRFODDOL
MERTHYR TUDFUL**

Trustee Role Description

VAMT Board of Trustees Election 2026

The Role of Trustee

The Charities Act 2011 defines Charity Trustees as those responsible under the Charity's governing document for controlling the administration and management of the Charity. The Trustee Board must always act in the best interests of VAMT, exercising the same standard of duty of care that a prudent person would apply if looking after the affairs of someone for whom they have responsibility. The Trustee Board must act as a group and not as individuals. In addition to being a registered Charity, VAMT is a company limited by guarantee, and VAMT Trustees are registered as directors at Companies House.

The Board of Trustees comprises:

Up to 6 elected trustees

Up to 6 appointed trustees

The Board of Trustees appoints the Chair, Vice Chair and Treasurer.

We currently have 1 vacancy (to be elected by our members).

Duties of a Trustee Board member

The Board of Trustees is the governing body of the organisation and is legally and financially responsible for the overall governance and strategic direction of VAMT, developing the organisation's aims, objectives and goals in accordance with its charitable objectives as set out in the Articles of Association.

The duties of a Trustee Board member are to:

- ensure that VAMT complies with its governing document (its Articles of Association), charity law, company law and any other relevant legislation or regulations
- ensure that VAMT pursues its objects as defined in its governing document
- ensure VAMT applies its resources exclusively in pursuance of its objects

- contribute actively to the board of trustees by giving firm strategic direction to VAMT, setting overall policy, defining goals, setting targets, and evaluating performance against agreed targets
- ensure the effective and efficient administration of the organisation including having appropriate policies and procedures in place
- safeguard the good name and values of VAMT
- ensure the financial stability of VAMT.

Person specification

Each trustee must have:

- a commitment to the mission of VAMT
- a willingness to meet the minimum time requirement
- integrity
- strategic vision
- good, independent judgement
- an ability to think creatively
- a willingness to speak their mind and ability to remain independent of any influence from another organisation or individual
- an understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- has a reasonable level of understanding of legal, financial, audit and other regulatory requirements of a Charity
- an ability to work effectively as a member of a team and to take decisions for the good of VAMT and its members
- a broad understanding of equalities issues and a keen interest in bringing communities together
- a commitment to ensure a customer focus is maintained in designing and running services
- an awareness of opportunities to develop work to meet VAMT's strategic goals and generate income appropriate to VAMT's objectives
- The ability to communicate in Welsh is desirable

We're particularly interested in people from all types of backgrounds with a broad variety of skills and knowledge. We just ask for commitment and enthusiasm and a real desire to support the voluntary sector.

Eligibility

The Charity Commission specifies why some individuals can't act as charity trustees, to find out more visit [Charity Commission Guidance](#)