



Integrated Autism Service Community Capacity Grant Scheme 2018-19

Application Guidelines



INTEGRATED AUTISM SERVICE

COMMUNITY CAPACITY GRANT SCHEME 2018-19

AIM OF THE COMMUNITY CAPACITY GRANT SCHEME

The Community Capacity Grant Scheme is purposely set up for voluntary and community organisations based and working in the Rhondda Cynon Taff and Merthyr Tydfil areas and is targeted at supporting children, young people and adults with an autistic spectrum disorder or neuro development disorder.

The Scheme underpins the implementation plan for the Social Services & Wellbeing (Wales) Act 2014 across the Cwm Taf area and is to support innovative and creative projects which are likely to have a significant impact in communities.

FUNDING CRITERIA:

Successful projects will achieve one or more of the following criteria:

- Combat the impact of loneliness and isolation
- Support beneficiary groups to maintain their health, wellbeing and independence
- Support engagement into community life
- Support families to access groups and activities

The Fund will be managed by Voluntary Action Merthyr Tydfil in collaboration with Interlink, on behalf of their partners (Cwm Taf University Health Board; Merthyr Tydfil County Borough Council and Rhondda Cynon Taff County Borough Council). This is a one-off fund for this financial year.

WHO CAN APPLY?

Applications are invited from Voluntary and community based organisations which are able to demonstrate that their goals will benefit individuals and/communities in Merthyr Tydfil and/or Rhondda Cynon Taf. Applicants must:

- a) Be a not for profit group
- b) Have a constitution or set of rules that have been signed or “adopted”
- c) Have a Bank or Building Society account with at least two joint signatories
- d) Have recent Annual Accounts or Statement of Income and Expenditure (audited or signed as approved by a senior person from the group)

NB: You will be required to submit copies of b) to c) detailed above.

If you are a new group, then you will be required to submit an estimate of expenditure.

GRANTS

Grants are available of up to £10,000.

- Grants are for Revenue and/or Capital costs
- Your project can start any time following confirmation of award
- You must be able to spend the grant before 31st March 2019

If awarded, you will be required to sign up to Terms and Conditions which include provision of monitoring information as required.

HOW ARE APPLICATIONS TO THE COMMUNITY CAPACITY GRANT SCHEME ASSESSED?

Applications will be assessed by a Panel representing the Cwm Taf Social Services & Wellbeing Partnership Board (SSWBPB).

WHAT HELP IS AVAILABLE TO ASSIST IN PUTTING TOGETHER A COMMUNITY CAPACITY GRANT SCHEME APPLICATION?

The Third Sector Officer at VAMT and/or the Community Advice & Support Co-ordinators at Interlink are available to provide advice in terms of discussing project ideas and completing the application form. However, these Officers will not complete the application for you.

TIMETABLE

The deadline for submission of applications is **12 Noon on Friday 2nd March 2018** – it is the applicant's responsibility to ensure that completed applications are received by this date. Ideally applications will be submitted electronically and as such will receive an email receipt. Submit your application to:

Sharon Richards
Health, Social Care & Wellbeing
Facilitator
Voluntary Action Centre
89-90 High Street
MERTHYR TYDFIL
CF47 8UH

or Anne Morris
Health & Wellbeing Manager
Interlink
6 Melin Corrwg
Cardiff Road
Upper Boat
PONTYPRIDD CF37 5BE

Sharon.richards@vamt.net

amorris@interlinkrct.org.uk

Applicants who are successful in securing funding must return their Grant Acceptance Form to Sharon Richards within two weeks of receiving the grant offer letter. Failure to return the form by the deadline may result in forfeit of your award.

MONITORING AND EVALUATION

Gathering evidence from the very start of your project is essential as progress reports must be submitted every quarter and successful applicants will be expected to maintain records in relation to qualitative and quantitative information, based on agreed performance indicators and using an outcomes framework. A masterclass will be held to support successful applicants to comply with the reporting requirements.

The Commissioning Group and/or Executive Partners may undertake monitoring visits during the lifespan of the project.

Expenditure in relation to the project must be documented and all copies of invoices and receipts must be submitted for auditing purposes.

SCHEDULE

5 th February 2018	Launch of Community Capacity Grant Scheme
2 nd March 2018	Deadline for applications (12 Noon)
w/c 12 th March 2018	Panel meet to review applications and make recommendations to SSWB Partnership Board.
w/c 19 th March 2018	Applicants notified of outcome

FOR FURTHER INFORMATION PLEASE CONTACT:

Sharon Richards: 01685 353932 or Anne Morris: 01443 846200