



# Cwm Taf Integrated Care Fund for Dementia Community Capacity Grant Scheme 2018-2020

## Application Guidelines



# **COMMUNITY CAPACITY GRANT SCHEME FOR DEMENTIA 2018-20**

## **AIM OF THE COMMUNITY CAPACITY GRANT SCHEME**

The Community Capacity Grant Scheme for Dementia is purposely set up for voluntary and community organisations based and working in the Rhondda Cynon Taff and Merthyr Tydfil areas and is targeted at supporting people living with dementia, their families and/or Carers.

The Scheme is to support innovative and creative projects which are likely to have a significant impact in communities for people living with dementia, their families and/or Carers.

### **FUNDING CRITERIA:**

Successful projects will achieve one or more of the following criteria:

- combat the impact of loneliness and isolation
- support people living with dementia to maintain their health, wellbeing and independence
- support engagement into community life by encouraging people living with dementia, their families and/or Carers to participate
- build community capacity

The Fund will be managed by Voluntary Action Merthyr Tydfil in collaboration with Interlink, on behalf of their partners (Cwm Taf University Health Board; Merthyr Tydfil County Borough Council and Rhondda Cynon Taff County Borough Council).

### **WHO CAN APPLY?**

Applications are invited from Voluntary and community based organisations which are able to demonstrate that their goals will benefit individuals and/communities in Merthyr Tydfil and/or Rhondda Cynon Taf. Applicants must:

- a) Be a not for profit group
- b) Have a constitution or set of rules that have been signed or “adopted”
- c) Have a Bank or Building Society account with at least two joint signatories
- d) Have recent Annual Accounts or Statement of Income and Expenditure (audited or signed as approved by a senior person from the group)

**NB:** You will be required to submit copies of b) to c) detailed above.

If you are a new group, then you will be required to submit an estimate of expenditure.

## GRANTS

Grants are available of up to £15,000.

- Grants are for Revenue costs only
- Your project can start any time following confirmation of award
- You must be able to spend the grant before 31<sup>st</sup> March 2020

If awarded, you will be required to sign up to Terms and Conditions which include an expectation that project staff will become Dementia Friends and/or Champions, as well as provision of monitoring information.

## HOW ARE APPLICATIONS TO THE COMMUNITY CAPACITY GRANT SCHEME ASSESSED?

Applications will be assessed by a Panel, comprising of representatives from VAMT, Interlink, Merthyr Tydfil & Rhondda Cynon Taff County Borough Councils and Cwm Taf University Health Board, who will make recommendations to the Cwm Taf Dementia Steering Group, for endorsement by the Cwm Taf Transformation Leadership Group (TLG).

## TIMETABLE

The deadline for submission of applications is **12 Noon on Wednesday 9<sup>th</sup> January 2019** – it is the applicant's responsibility to ensure that completed applications are received by the deadline. Ideally applications will be submitted electronically and as such will receive an email receipt. Submit your application to:

Sharon Richards  
Health & Wellbeing Manager  
Voluntary Action Centre  
89-90 High Street  
MERTHYR TYDFIL  
CF47 8UH

or Anne Morris  
Health & Wellbeing Manager  
Interlink  
6 Melin Corrwg  
Cardiff Road, Upper Boat  
PONTYPRIDD CF37 5BE

[Sharon.richards@vamt.net](mailto:Sharon.richards@vamt.net)

[amorris@interlinkrct.org.uk](mailto:amorris@interlinkrct.org.uk)

## MONITORING AND EVALUATION

Gathering evidence from the very start of your project is essential as progress reports must be submitted every quarter and successful applicants will be expected to maintain records in relation to qualitative and quantitative information, based on agreed performance indicators and using an outcomes framework. A masterclass will be held to support successful applicants to comply with the reporting requirements.

The Grant Administrators may undertake monitoring visits during the lifespan of the project.

Expenditure in relation to the project must be documented and all copies of invoices and receipts must be submitted for auditing purposes.

**NB:** Applicants who are successful in securing funding must return their Grant Acceptance Form to Sharon Richards within two weeks of receiving the grant offer letter. Failure to return the form by the deadline may result in forfeit of your award.

**FOR FURTHER INFORMATION PLEASE CONTACT:**

Sharon Richards: 01685 353932 or Anne Morris: 01443 846200