



Community Capacity Grant Scheme 2017-18

Application Guidelines



COMMUNITY CAPACITY GRANT SCHEME 2017-18

AIM OF THE COMMUNITY CAPACITY GRANT SCHEME

The Community Capacity Grant Scheme is purposely set up for voluntary and community organisations based and working in the Rhondda Cynon Taff and Merthyr Tydfil areas and is targeted at supporting three distinct beneficiary groups, and or their families or carers. The beneficiary groups are: older people (aged 50+); people with disabilities; children with complex needs.

The Scheme underpins the implementation plan for the Social Services & Wellbeing (Wales) Act 2014 across the Cwm Taf area and is to support innovative and creative projects which are likely to have a significant impact in communities.

FUNDING CRITERIA:

Successful projects will achieve one or more of the following criteria:

- combat the impact of loneliness and isolation
- prevent unnecessary access (admission or referral) to statutory services
- support hospital discharge
- support beneficiary groups to maintain their health, wellbeing and independence

NB: Beneficiary groups (and or their families and carers) are listed below:

- Older people (age 50+)
- People with learning disabilities (all ages)
- Children with complex needs

The Fund will be managed by Voluntary Action Merthyr Tydfil in collaboration with Interlink, on behalf of their partners (Cwm Taf University Health Board; Merthyr Tydfil County Borough Council and Rhondda Cynon Taff County Borough Council). This is a one-off fund for this financial year.

WHO CAN APPLY?

Applications are invited from Voluntary and community based organisations which are able to demonstrate that their goals will benefit individuals and/communities in Merthyr Tydfil and/or Rhondda Cynon Taf. Applicants must:

- a) Be a not for profit group
- b) Have a constitution or set of rules that have been signed or “adopted”
- c) Have a Bank or Building Society account with at least two joint signatories
- d) Have recent Annual Accounts or Statement of Income and Expenditure (audited or signed as approved by a senior person from the group)

NB: You will be required to submit copies of b) to c) detailed above.

If you are a new group, then you will be required to submit an estimate of expenditure.

GRANTS

Grants are available of up to £30,000.

- Grants are for Revenue costs only
- Your project can start any time following confirmation of award
- You must be able to spend the grant before 31st March 2018

If awarded, you will be required to sign up to Terms and Conditions which include provision of monitoring information as required.

HOW ARE APPLICATIONS TO THE COMMUNITY CAPACITY GRANT SCHEME ASSESSED?

Applications will be assessed by a Panel, comprising of representatives from VAMT, Interlink, Merthyr Tydfil & Rhondda Cynon Taff County Borough Councils and Cwm Taf University Health Board, who will make recommendations to the Cwm Taf Social Services & Wellbeing Commissioning Group, for endorsement by Executive Partners.

WHAT HELP IS AVAILABLE TO ASSIST IN PUTTING TOGETHER A COMMUNITY CAPACITY GRANT SCHEME APPLICATION?

The Third Sector Officer at VAMT and/or the Community Advice & Support Co-ordinators at Interlink are available to provide advice in terms of discussing project ideas and completing the application form. However, these Officers will not complete the application for you.

TIMETABLE

The deadline for submission of applications is **12 Noon on Friday 26th May 2017** – it is the applicant's responsibility to ensure that completed applications are received by this date. Ideally applications will be submitted electronically and as such will receive an email receipt. Submit your application to:

Sharon Richards
Health, Social Care & Wellbeing
Facilitator
Voluntary Action Centre
89-90 High Street
MERTHYR TYDFIL
CF47 8UH

or Anne Morris
Health & Wellbeing Manager
Interlink
6 Melin Corrwg
Cardiff Road
Upper Boat
PONTYPRIDD CF37 5BE

Sharon.richards@vamt.net

amorris@interlinkrct.org.uk

Applicants who are successful in securing funding must return their Grant Acceptance Form to Sharon Richards within two weeks of receiving the grant offer letter. Failure to return the form by the deadline may result in forfeit of your award.

MONITORING AND EVALUATION

Gathering evidence from the very start of your project is essential as progress reports must be submitted every quarter and successful applicants will be expected to maintain records in relation to qualitative and quantitative information, based on agreed performance indicators and using an outcomes framework. A masterclass will be held to support successful applicants to comply with the reporting requirements.

The Commissioning Group and/or Executive Partners may undertake monitoring visits during the lifespan of the project.

Expenditure in relation to the project must be documented and all copies of invoices and receipts must be submitted for auditing purposes.

SCHEDULE

25 th April	Launch of Community Capacity Grant Scheme
26 th May	Deadline for applications (12 Noon)
w/c 5 th June	Panel meet to review applications and make recommendations
w/c 12 th June	Joint Commissioning Group Meeting receive recommendations for funding approval
29 th June	Executive Partners consider recommendations from Joint Commissioning Group for endorsement
w/c 3 rd July	Applicants notified of outcome
Tbc	Welcome meeting of all successful applicants and Masterclass on monitoring and evaluation
Tbc	Quarterly reporting deadlines to be confirmed

FOR FURTHER INFORMATION PLEASE CONTACT:

Sharon Richards: 01685 353932 or Anne Morris: 01443 846200